



LACROSSE AUSTRALIA

Umpire in Charge Position Description

LA Umpire in Charge Position Description



This document will be maintained and reviewed annually by the LA Director Officiating.

The LA Director Officiating is responsible for managing the updating of this document.

Proposed changes to this position description should be forwarded to the Lacrosse Australia, Director of Officiating at officiating@lacrosse.com.au

Recent Revision History		
Version	Revision Description	Date
Version 1.0	Draft for ALA Approval	Feb 2018
Version 1.1	Approved at ALA Board meeting	4 Feb 2018
Version 2.0	Approved by ALA Board via online Poll	8 Sept 2020
Version 2.1	Replace ALA with LA and Australian Lacrosse Association with Lacrosse Australia	
Distribution List:		
Lacrosse Australia website - Women's officiating page. Women's National Technical Committee members. National & State Lacrosse Officiating Associations. LA member association officiating chairs.		

A handwritten signature in black ink, appearing to read "Mark Polden", written over a horizontal line.

Mark Polden
LA Director, Officiating
September 2021

POSITION DESCRIPTION

TITLE: LA Umpire in Charge

REPORTS TO:

the LA Board, via LA Director Officiating

POSITION OBJECTIVES:

To foster the development and accreditation of officials for Women's lacrosse in Australia and Internationally

LOCATION: Remote

REMUNERATION: Honorary role

Airfare expense re-imbusement for LA Women's National Championship

TERM:

The LA Umpire in Charge (LA UIC) will be appointed, by the LA Director of Officiating, for a term of 24 months.

The LA UIC will be appointed on Odd numbered years, notionally after the completion of the World Lacrosse Women's World Championship, or the World Lacrosse Women's Under 19 World Championship.

Each term will commence on the 1st November, and finish on the 31st October, of the appropriate year.

In the event of a casual vacancy the successful applicant will serve for the remaining duration of the term and will be eligible for reappointment at the end of that term.

Selection Process

At the end of September of each odd numbered year the LA Director of Officiating will assemble and chair a selection panel which will include the LA President (or other LA Board member as is appropriate) and one other independent person.

The selection panel will confirm the selection criteria. The Director of Officiating will request expressions of interest from members of the officiating community for the role which will terminate in that year. The request for interested persons to apply for the position may be through the WNTC, the LA website or other channel as appropriate.

Following receipt of correctly completed applications, the selection panel will rank the applicants in order of their suitability regarding the published selection criteria.

The LA Director of Officiating will consult with the relevant State Member Associations and State Officiating Organisations to confirm their support for the applicants.

The successful applicant will then be offered the role which will take effect from the 1st of November of that year, or from a mutually suitable date in the situation of a casual vacancy.

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SPECIFIC REQUIREMENTS

Qualifications:

Internationally Accredited Women's Field Lacrosse Official and/or Officials Coach.

Skills:

Essential

1. Extensive knowledge and demonstrated application of women's rules, interpretations, and officiating mechanics.
2. Strong practical and theoretical understanding of Women's Field Lacrosse to advise upon all aspects of Women's Lacrosse Officiating and Officials Coaching.
3. Possess the ability and experience to have earned the respect to be a point of contact for the LA and/or World Lacrosse (WL) and/or the Asia Pacific Lacrosse Union (APLU).

Desirable

1. Has technical proficiency and good skills with written and electronic communications tools including email, word processing, and spreadsheet programs.
2. Ability to chair meetings, seminars and workshops and run professional presentations and education for officials, coaches, and administrators.
3. Strong verbal and written communication skills.
4. The management capability to effectively delegate tasks and oversee the timely achievement of required results.
5. Organisational capabilities to enable multiple tasks to be progressed and completed concurrently.
6. Excellent Interpersonal skills to enable the development of good rapport and to work effectively with other people in the lacrosse community and associated organisational personnel.

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POSITION SUMMARY:

1. Operate in the role of being the LA's point of reference for all Women's Field Lacrosse officiating matters within Australia and Internationally.
2. Co-ordinate the activities and responsibilities of the Women's National Technical Committee (WNTC) and report to the LA Board regularly.
3. Ensure that the WNTC functions effectively so that all responsibilities and tasks are achieved or resolved in a timely manner.

RESPONSIBILITIES

1. In consultation with the WNTC, provide guidance for Officials and Officials Coaches in all women's officiating matters pertaining to on-field performance. (i.e., Knowledge of Rules and their Interpretation and Application, Officiating Mechanics, Fitness, Communication, etc)
2. To participate in Selection Panels for the appointment of various positions to the Women's National Technical Committee and such other National Technical Committee positions as required by the LA Director Officiating.
3. To chair and facilitate the recording of the minutes of the meetings, of the Women's National Technical Committee.
4. To consult with the State and Deputy Umpire's in Charge on the WNTC regarding Women's Field Lacrosse Rules and their Interpretation.
5. Establish and maintain a positive rapport with Coaches, Players, Umpires, Officiating Coaches at State, National and International level, and with LA Directors and staff.
6. Facilitate the Education and Training of Officiating Coaches in best practice Officiating Performance Evaluations for the purpose of effective accreditation assessments.
7. Facilitate the education and training of Women's Lacrosse Officials with the assistance of the members of the WNTC, utilising online resources and in-person education and feedback.
8. Facilitate Annual reviews and updates of Rules Testing Questions and Answers and the publishing of the Rules Exams.
9. To maintain a record of participation, qualifications, and accreditations of Women's Lacrosse Officials in a National Register, who participate in LA National Events, LA HP Tournaments and World Lacrosse, APLU or other International events.
10. To facilitate the recording of accreditation and training of Women's Lacrosse Officials in State based local competitions by the State and Deputy Umpire's in Charge on the WNTC.
11. To attend the LA National Senior Championships and perform the role of Umpire in Charge, or appoint, with consultation from the WNTC, a suitable replacement if unavailable.
12. To procure, in conjunction with the State Umpire's in Charge, the attendance of sufficient suitable Officials at all LA National Events and LA HP Tournaments.
13. In consultation with the WNTC, appoint an Umpire in Charge (UIC) to the LA

Note: the use of the term official in this document includes both on field and off field officials.
Off field officials may include scorers or timekeepers.

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Women's National underage championships and tournaments.

14. Ensure that all officials selected to officiate at LA National Events and LA HP Tournaments agree to and comply with all requirements of their participation as detailed in the LA Match Bylaws or as required by the LA Director of High Performance for HP tournaments.
15. To ensure provision of (and provide where necessary) pre-event briefings to Team Coaches, Managers and Officials at any LA National Events, or LA HP Tournaments.
16. In consultation with the WNTC, make recommendation(s) to the LA for the appointment of Officials and/or Officials Coaches and/or other officials (e.g., UIC, Administration Assistant, etc.) to International events.
17. Communicate with, and represent the interests of, the Women's Lacrosse Officiating spokesperson in the LA Member Associations that are not directly represented on the WNTC.
18. Any other reasonable duties as may be required from time to time by the LA.

Key Performance Indicators (KPI's)

1. Accuracy and currency of officiating records
2. An effective working relationship with the LA Sport Development Operations Coordinator and Member Association Executive Officers and staff.
3. Monthly or Bi-Monthly facilitation of Women's National Technical Committee meetings.
4. Agendas and Minutes of WNTC meetings collated, recorded, and communicated to committee members and the Director Officiating in a timely and professional manner.
5. The provision of sufficient appropriate officials to LA National Events.
6. Annual Officiating Trainings successfully provided and conducted.
7. Timely and effective response to feedback or requests from the LA Board
8. Effective working relationships with LA Board Directors
9. Effective communications with international Lacrosse organisations (e.g., WL, APLU, ELF)