

AUSTRALIAN LACROSSE ASSOCIATION
ABN 124 440 124



**AUSTRALIAN LACROSSE
ASSOCIATION LTD.**

POSITION DESCRIPTION

Team Manager
U19 Australian Women's Team
2019

POSITION DESCRIPTION:

Functions of the Team Manager

The Team Manager will:

- Reinforce the vision statement and program philosophies;
- In consultation with the Head Coach, provide input on the direction of the program;
- Plan, implement and evaluate all administrative aspects of the program;
- Manage the overall business and non-coaching functions including all aspects of Squad and Team Camps, Tournaments and Tours;
- Manage the budget for the duration of the program including squad and team preparation;
- Be a member of the Interview panel for the selection of team personnel positions, as required.

Function of the Team/Squad

The U19 Australian Women's Team/Squad will:

- Compete in the 2019 FIL U19 Women's World Championship and in other tournaments and competitions as sanctioned by the ALA;
- Provide opportunities for talented U19 lacrosse athletes to develop their abilities in the context of international competition;
- Provide opportunities for the development of athletes, with above average dedication to their personal athletic preparation;
- Train on a schedule determined by the Head Coach with an emphasis given to both self discipline and performance;
- Promote a balance between personal, club and state team obligations.

A. PRIMARY JOB PURPOSE

To provide overall direction and management of the 2019 U19 Australian Women's Team program aligned to the ALA HP Calendar and under the ALA High Performance Program Policy, including high performance preparation principles and competition opportunities for athletes.

B. JOB RESPONSIBILITIES

1. In consultation with the Head Coach and ALA High Performance Manager, manage the program budget.
2. Provide a budget to all Squad/Team members.
3. Collect all funds associated with team operations, using sound financial procedures.
4. Organise all aspects of camps, tournaments and tours, appropriately delegating to other persons as deemed appropriate.
5. Organise meetings with Team Personnel and Squad/Team members where appropriate.
6. Seek sponsorship for the team and additional funding opportunities; in consultation with ALA.
7. Maintain at all times, appropriate relationships with athletes, athletes parents, coaches and team staff.
8. Monitor and promote good sportsmanship and responsible public behaviour by team members.
9. Be a Team contact for Federation of International Lacrosse (FIL) correspondence.
10. Provide a written report to ALA no later than two months after any tournament or tour in which the Squad/Team has participated.
11. Participate in the selection process of Assistant Manager/s as required.

Management

Program Administration

- Maintain ongoing contact with the Head Coach, ALA Director of High Performance and ALA High Performance Manager;
- Manage Team Personnel including Assistant Manager/s, Squad Coach/s and Assistant Coach/s to meet all team requirements;
- Consult with ALA Director of HP and or HP Manager to provide effective solutions to any issues and or concerns within the program;
- Participate in meetings and forums concerned with the ALA High Performance Program;
- Adhere to the ALA Team Personnel Agreement, ALA Constitution, ALA Policies and FIL World Event By-Laws;

C. ISSUES AND CHALLENGES

- A balanced approach to program management duties and responsibilities;
- Maintain enthusiasm and motivation of athletes during extensive club and national competitions;
- Manage a diverse range of individual athlete personalities and issues that arise with high performance athletes.

D. ORGANISATIONAL ENVIRONMENT

Reporting Relationships:

Direct: Head Coach,
ALA Director of High Performance
ALA High Performance Manager

Lateral: ALA President, ALA Board Members, Team Personnel, Assistant Coaches, Squad Coaches, State Team Coaches, Club Coaches.

E. KEY SELECTION CRITERIA

Qualifications:

- Completion of secondary education at an appropriate level. While completion of other qualifications is not mandatory, it will be highly regarded.
(Non formal qualifications linked with extensive experience, as shown below, will be treated as the equivalent to formal qualifications);
- At least ten years of lacrosse involvement in a position of responsibility. This experience will be heavily weighted towards Team Manager, administration and governance positions. It may also include coaching and sport promotion.
(It is unlikely that those without a club and or state team manager background of at least seven years, would have sufficient experience to qualify for this position);
- National Police Check.
- First Aid Certificate, Level 1 (Level 2 desired)

Experience:

- In-depth experience and demonstrated success managing at club team and state team level;
- Experience and proven capability in the holistic management of young athletes;
- Experience of managing teams travelling to an event.
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- Experience of managing teams travelling to an event.

Personal attributes:

- People and relationship management;
- Demonstrated competence in business matters;
- Strong planning and time management ability;
- Strong financial planning and implementation ability;
- Sound IT skills;
- Negotiation and conflict resolution ability;
- Capacity to work in a team environment, facilitating commitment and adherence to team expectations, regulations and rules;
- Ability to balance the demands of processes and outcomes;
- Demonstrated work habits, characterised by a focus on “getting the job done”;
- Be of ‘good standing’ with the relevant ALA Member Association.

Preparation Outline

- Provide support to the Head Coach to implement the Preparation Calendar for the 2019 U19 Australian Women’s Team, with reference and alignment to the ALA HP Calendar.
 - Strength and Conditioning; Program, Periodisation, Testing
 - Squad Camps
 - Aims and Outcomes
 - Specialist Coaching, Nutrition Education
 - Timelines of delivery
 - Player Feed Back
 - Process and implementation
 - Timelines of delivery
 - Squad Selection points
 - Timelines
 - Tournaments
 - Aims and Outcomes
 - Team Selection
 - Timelines
 - Senior Nationals and U18 Nationals
 - 2019
 - Pre 2019 U19 World Championship
 - Lead up games, Dates, Locations
 - 2019 FIL U19 Women’s World Championship
 - Peterborough Canada, Thurs 1 – Sat 10 Aug 2019
 - Debriefing
 - Timelines, aims and outcomes.

F. KEY RESULT AREA AND INDICATORS

PROGRAM

1. A sound base of world class athletes prepared for progression to U23 and senior Australian Teams.
2. Implementation and integration of leading edge approaches in coaching, sports science, sports medicine and technology.
3. Operates within ALA HPPP parameters.

TEAM

1. To finish in the top two at the 2019 FIL U19 Women's World Championship.

ATHLETES

1. To achieve an agreed set of goals/targets of individual performance in the areas of physical, technical, attitude, mental toughness and competition performance;
2. Recruited/Attended USA College/University as NCAA Student Athletes.

G. ALA HP CALENDAR

1. Reference of programmed Camps, Tournaments and Tours, for the preparation of applicants proposed Operational Plan, with consideration to athlete costs and financial aspects.

FEB / MARCH

Sat 24 Feb	U19 State Based Camps #4	Melbourne
Sat 3 Mar		Perth
Sun 4 Mar		Adelaide

MARCH/APRIL

Sat 31 Mar – Mon 2 Apr	U19 Squad Camp #5	Adelaide
<i>Fri 30 Mar – Mon 2 Apr</i>	<i>2018 U18 Boy's & Girls Nationals</i>	<i>Adelaide</i>

MAY

JUNE

Thur 7 - Sun 10 Jun	2018 ALA Senior Nationals	Perth
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JULY

AUGUST

Fri3 – Sun 6 Oct	U19 Squad Camp #6	Melbourne
OR		
Fri 10 – Sun 13 Oct		

SEPTEMBER/OCTOBER

Sun 29 Sept – Sat 6 Oct	2018 ALA U15 Nationals	Melbourne
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NOVEMBER

DECEMBER

Wed 19 – Sat 22 Dec	U19 Squad Camp #7	Adelaide
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JANUARY

Wed 2 – Sun 6 Jan 2019 ALA Southern Crosse Tournament SXT Melbourne
and U19 Squad Camp #8

FEBRUARY

ALA National Conference TBA

MARCH

Sun 9 – Mon 11 Mar U19 Women's Team Camp #1 Perth or Adel or Melb

APRIL

Wed 17 or Thurs 18 or Fri 19 TBC – Mon 22 Apr
2019 U18 Boy's & Girls Nationals Perth TBC

MAY

JUNE

Wed 5 or Thurs 6 or Fri 7 TBC – Sun 9 Jun
2019 ALA Senior Nationals Melbourne
U19 Women's Team Camp #2

JULY

. Departure .
. Pre-World Championship arrangements .

AUGUST

Thur 1 Sat 10 Aug 2019 FIL U19 Women's Lacrosse World Championship
Peterborough Canada