

AUSTRALIAN LACROSSE ASSOCIATION
ABN 124 440 124



AUSTRALIAN LACROSSE ASSOCIATION LTD.

POSITION DESCRIPTION

Team Manager Australian Men's Team 2018

POSITION DESCRIPTION:

Functions of the Team Manager

The Team Manager will:

- Reinforce the vision statement and program philosophies;
- In consultation with the Head Coach, provide input on the direction of the program;
- Plan, implement and evaluate all administrative aspects of the program;
- Manage the overall business and non-coaching functions including all aspects of Squad and Team Camps, Tournaments and Tours;
- Manage the budget for the duration of the program including squad and team preparation;
- Be a member of the Interview panel for the selection of team personnel positions, as required.

Function of the Team/Squad

The Australian Men's Teams/Squads will:

- Compete in the 2018 FIL Men's World Championship and in other tournaments and competition, as sanctioned by the Australian Lacrosse Association Ltd;
- Provide opportunities for talented lacrosse athletes to develop their abilities in the context of international competition;
- Provide opportunities for the development of athletes, with above average dedication to their personal athletic preparation;
- Train on a schedule determined by the Head Coach with an emphasis given to both self discipline and performance;
- Promote a balance between personal, club and state team obligations.

A. PRIMARY JOB PURPOSE

To provide overall management of the 2018 Australian Men's Team in line with the ALA High Performance Program Policy and 'best practice' principles.

B. JOB RESPONSIBILITIES

1. In consultation with the Head Coach and Finance Manager, manage the program Budget, in consultation with ALA High Performance Manager.
2. Provide a budget to all Squad/Team members.
3. Collect and record all funds associated with team operations, using sound financial procedures.
4. Organise all aspects of camps, tournaments and tours, appropriately delegating to other persons as deemed appropriate.
5. Organise meetings with Team Personnel and Squad/Team members where appropriate;
6. Seek sponsorship for the team and additional funding opportunities; in consultation with ALA Director of High Performance.
7. Maintain at all times, appropriate relationships with Athletes, Coaches and Team Personnel.
8. Monitor and promote good sportsmanship and responsible behaviour, by all team members.
9. Be a Team contact for Federation of International Lacrosse (FIL) correspondence.
10. Provide a written report to ALA no later than two months after any tournament or tour in which the Squad/Team has participated.
11. Participate in the selection process of Assistant Manager/s as required.

Management

Program Administration

- Maintain ongoing contact with the Head Coach, ALA Director of High Performance and ALA High Performance Manager;
- Manage Team Personnel including Assistant Manager/s, Squad Coach/s and Assistant Coach/s to meet all team requirements;
- Consult with ALA Director of HP and or HP Manager to provide effective solutions to any issues and or concerns within the program;
- Participate in meetings and forums concerned with the ALA High Performance Program;
- Adhere to the ALA Team Personnel Agreement, ALA Constitution, ALA Policies and FIL World Event By-Laws;

C. ISSUES AND CHALLENGES

- A balanced approach to program management duties and responsibilities;
- Maintain enthusiasm and motivation of athletes during extensive club and national competitions;
- Manage a diverse range of individual athlete personalities and issues that arise with high performance athletes.

D. ORGANISATIONAL ENVIRONMENT

Reporting Relationships:

Direct: Head Coach,
ALA Director of High Performance
ALA High Performance Manager

Lateral: ALA President, ALA Board Members, Team Personnel, Assistant Coaches, Squad Coaches, State Team Coaches, Club Coaches.

E. KEY SELECTION CRITERIA

Qualifications:

- Completion of secondary education at an appropriate level. While completion of other qualifications is not mandatory, it will be highly regarded.
(Non formal qualifications linked with extensive experience, as shown below, will be treated as the equivalent to formal qualifications);
- At least ten years of lacrosse involvement in a position of responsibility. This experience will be heavily weighted towards Team Manager, administration and governance positions. It may also include coaching and sport promotion.
(It is unlikely that those without a club and or state team manager background of at least seven years, would have sufficient experience to qualify for this position);
- National Police Check.
- First Aid Certificate, Level 1 (Level 2 desired)

Experience:

- In-depth experience and demonstrated success managing at club team and state team level;
- Experience and proven capability in the holistic management of young athletes;
- Experience of managing teams travelling to an event.

Personal attributes:

- People and relationship management;
- Demonstrated competence in business matters;
- Strong planning and time management ability;
- Strong financial planning and implementation ability;
- Sound IT skills;
- Negotiation and conflict resolution ability;
- Capacity to work in a team environment, facilitating commitment and adherence to team expectations, regulations and rules;
- Ability to balance the demands of processes and outcomes;
- Demonstrated work habits, characterised by a focus on “getting the job done”;
- Be of ‘good standing’ with the relevant ALA Member Association..

G. ALA HP PREPARATION CALENDAR

• **Camps and Competition**

2016

NOV/DECEMBER	M 2018 Squad Camp #2		
Saturday 26 Nov	8am – 2pm	Altona LC	Melbourne
Saturday 3 Dec	9am – 2pm	Glenelg LC	Adelaide
Saturday 10 Dec	81m – 2pm	Bayswater LC	Perth

2017

JANUARY

Friday 6 – Sun 8 Jan	M 2018 Squad Camp #3		Melbourne
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MARCH

Sat 11 – Mon 13 Mar	M 2018 Squad Camp #4		Perth TBC
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JUNE

Wed 7 – Sat 10 June	2017 ALA Senior Nationals		Adelaide
TBC Sun 11 June	M 2018 Squad Meeting		Adelaide
Mon 12 June	(Queens Birthday SA, Vic)		

JULY

Thur 6 – Sun 9 July	M 2018 Squad Camp #5 Internationals vs England and Japan		Melbourne
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OCTOBER

TBC Sat – Sun Oct	M 2018 Squad Camp #6		TBC
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NOVEMBER / DECEMBER

TBC Dates	2017 ALA Men’s Indoor Nationals		LSA TBC
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DECEMBER

TBC Dates	M 2018 Squad Camp #7		TBC
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2018

JANUARY

TBC Wed 3 – Sun 7 Jan M 2018 Squad Camp #8

TBC

MARCH

TBC

Sat 11 – Mon 13 Mar M 2018 Team Camp #1
Japan Tour

Tokyo Japan

JUNE

TBC Th 8 – Sun 11 Jun 2017 ALA Senior Nationals

Perth

TBC Sun 11 Jun M 2018 Squad Meeting

Perth

Mon 12 June (Queens Birthday SA, Vic)

JULY

Australian Men's Team

Th 28 June – Wed 4 Jul M 2018 Team Camp #2

Frankfurt Germany

Wed 4 – Wed 11 Jul M 2018 Pre WC Camp

London or Manchester

Thurs 12 – Sat 22 Jul 2018 FIL Men's World Championship,

Manchester England

Sunday 23 July Team and Family Day

F. KEY RESULT AREA AND INDICATORS

PROGRAM

1. A sound base of team and tour management
2. Operates and reports within ALA HPPP parameters.

ATHLETES and TEAM PERSONNEL

1. To achieve player and team personnel health and well being and a positive experience;