



AUSTRALIAN LACROSSE ASSOCIATION LTD.

POSITION DESCRIPTION

*Team Manager
U23 Australian Men's Team
2017*

*Team Manager
U23 Australian Women's Team
2017*

POSITION DESCRIPTION:

Functions of the Team Manager

The Team Manager will:

- Reinforce the vision statement and program philosophies;
- In consultation with the Head Coach, provide input on the direction of the program;
- Plan, implement and evaluate all administrative aspects of the program;
- Manage the overall business and non-coaching functions including all aspects of Squad and Team Camps, Tournaments and Tours;
- Prepare a budget for the duration of the program including squad and team preparation;
- Be a member of the Interview panel for the selection of team personnel positions, as required.

Function of the Team/Squad

The U23 Australian Men's and Women's Teams/Squads will:

- Compete in the 2017 APLU ASPAC Championship and in other tournaments and competition, as sanctioned by the Australian Lacrosse Association Ltd;
- Provide opportunities for talented lacrosse athletes to develop their abilities in the context of international competition;
- Provide opportunities for the development of athletes, with above average dedication to their personal athletic preparation;
- Train on a schedule determined by the Head Coach with an emphasis given to both self discipline and performance;
- Promote a balance between personal, club and state team obligations.

A. PRIMARY JOB PURPOSE

To provide overall management of the U23 Australian Men's/Women's Team preparation under the principles of the ALA High Performance Program Policy, including intensive, high quality training, quality services (where possible) and competition opportunities for high performance athletes.

B. JOB RESPONSIBILITIES

1. In consultation with the Head Coach and Finance Manager, manage the program budget.
2. Provide a budget to all Squad/Team members.
3. Collect all funds associated with team operations, using sound financial procedures.
4. Organise all aspects of camps, tournaments and tours, appropriately delegating to other persons as deemed appropriate.
5. Organise meetings with Team Personnel and Squad/Team members where appropriate;
6. Seek sponsorship for the team and additional funding opportunities; in consultation with ALA.
7. Maintain at all times, appropriate relationships with Athletes, Coaches and Team Personnel.
8. Monitor and promote good sportsmanship and responsible behaviour, by all team members.
9. Be a Team contact for all Federation of International Lacrosse (FIL) and APLU ASPAC correspondence.
10. Provide a written report to ALA no later than two months after any tournament or tour in which the Squad/Team has participated.
11. Participate in the selection process of Assistant Manager/s as required.

Management

Program Administration

- Maintain ongoing contact with the Head Coach, ALA Director of High Performance and ALA High Performance Manager;
- Manage Team Personnel including Assistant Manager/s, Squad Coach/s and Assistant Coach/s to meet all team requirements;
- Consult with ALA Dir of HP and or HP Manager to provide effective solutions to any issues and or concerns within the program;
- Participate in meetings and forums concerned with the ALA High Performance Program;
- Adhere to the ALA Team Personnel Agreement, ALA Constitution, ALA Policies and APLU ASPAC Event By-Laws;

C. ISSUES AND CHALLENGES

- A balanced approach to program management duties and responsibilities;
- Maintain enthusiasm and motivation of athletes during extensive club and national competitions;
- Manage a diverse range of individual athlete personalities and issues that arise with high performance athletes.

D. ORGANISATIONAL ENVIRONMENT

Reporting Relationships:

Direct: Head Coach,
ALA Director of High Performance
ALA High Performance Manager – Women’s Division.

Lateral: ALA President, ALA Board Members, Team Personnel, Assistant Coaches, Squad Coaches, State Team Coaches, Club Coaches.

E. KEY SELECTION CRITERIA

Qualifications:

- Completion of secondary education at an appropriate level. While completion of other qualifications is not mandatory, it will be highly regarded.
(Non formal qualifications linked with extensive experience, as shown below, will be treated as the equivalent to formal qualifications);
- At least ten years of lacrosse involvement in a position of responsibility. This experience will be heavily weighted towards Team Manager, administration and governance. It may also include coaching and sport promotion.
(It is unlikely that those without a club and or state team manager background of at least seven years, would have sufficient experience to qualify for this position);
- National Police Check.

Experience:

- In-depth experience and demonstrated success managing at club team and state team level;
- Experience and proven capability in the holistic management of young athletes;
- Experience of managing teams travelling to an event.

Personal attributes:

- People and relationship management;
- Demonstrated competence in business matters;
- Strong planning and time management ability;
- Strong financial planning and implementation ability;
- Sound IT skills;
- Negotiation and conflict resolution ability;
- Capacity to work in a team environment, facilitating commitment and adherence to team expectations, regulations and rules;
- Ability to balance the demands of processes and outcomes;
- Demonstrated work habits, characterised by a focus on “getting the job done”;
- Be of ‘good standing’ with the relevant ALA Member Association..

G. ALA HP PREPARATION CALENDAR

• **Camps and Competition**

2016

NOV/DEC 2016	U23 Men 2017, State Based Camps #1 U23 Women 2017, State Based Camps #1	
	Saturday 26 Nov	Melbourne
	Saturday 3 Dec	Adelaide
	Saturday 10 Dec	Perth

2017

JANUARY 2017

Tues 3 – Sun 8 Jan	U23 Men 2017, Squad Camp #2 U23 Women 2017, Squad Camp #2	Melbourne Melbourne
<i>Tues 3 – Sat 7 Jan</i>	<i>Southern Crosse Tournament SXT</i>	<i>Melbourne</i>

MARCH 2017

Sat 11 – Mon 13 Mar	U23 Men 2017, Squad Camp #2 U23 Women 2017, Squad Camp #2	Location TBC Location TBC
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JUNE 2017

<i>Mon 12 June</i>	<i>(Queens Birthday SA, Vic)</i>	
Sat 10 - Wed 14 June	2017 JLA Friendship Games	Japan
Fri 16 – Sat 24 June	2017 ASPAC Championship U23 Australian Men’s Team U23 Australian Women’s Team	Jeju Island, Korea

- Timelines of the following aspects to be included in the Operational Plan;
 - State Based Training details
 - Strength and Conditioning Program
 - Commencement, Duration, Periodisation
 - Specialist Coaching, Nutrition Education
 - timelines

- Player Feed Back
 - Process and implementation
- Squad Selection points
 - Dates / Squad number
- Team Selection

F. KEY RESULT AREA AND INDICATORS

PROGRAM

1. A sound base of world class athletes prepared for progression to senior Australia Squad/Team.
2. Implementation and integration of leading edge approaches in coaching, sports science, sports medicine and technology.
3. Operates within ALA HPPP parameters.

TEAM

1. To finish in the top two at the 2017 APLU ASPAC Championship.

ATHLETES

1. To achieve an agreed set of goals/targets of individual performance in the areas of physical, technical, attitude, mental toughness and competition performance;
2. To advance to the senior Australian Squad
3. Recruited/Attended a USA College/University as an NCAA Student Athlete.